

OFFICIAL MINUTES,
REGULAR MEETING
BOARD OF EDUCATIONAL
SERVICE UNIT NO. 13

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by Administrator Dr. Andrew Dick on Tuesday, January 21, 2020 at 7:06 PM at the ESU 13 Center, 4215 Avenue I, Scottsbluff, NE. Public notice was given in the Star-Herald on January 18th, 2020. Agenda items were uploaded to the ESU 13 website on Thursday and Friday, January 16 and 17, 2020 for Board members.

Administrator referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Heather Crofutt, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Andrew Dick, Administrator, Jodi Walker, Business Manager and Desira Martin, Treasurer. Guests: Donna Jenne and Paul Smith. Absent: none.

Reorganization of the Board: Administrator called for nominations from the floor for President. Millette nominated Sinner for President. Moved by Diemoz seconded by Marsh that nominations cease. Aye: Coon, Crofutt, Egging, Horn, Jones, Knapper, Marx, Millette, Richards, Sinner. Nay: none. Absent: none. Motion passed.

President called for nominations from the floor for Vice President. Jones nominated Marx for Vice President. Moved by Coon seconded by Marsh that nominations cease. Aye: Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marx, Millette, Richards, Sinner. Nay: none. Absent: none. Motion passed.

President called for nominations from the floor for Secretary. Richards nominated Millette for Secretary. Moved by Egging seconded by Knapper that nominations cease. Aye: Diemoz, Horn, Jones, Marsh, Marx, Richards, Sinner, Coon, Crofutt. Nay: none. Abstain: Millette. Absent: none. Motion passed.

Moved by Knapper, seconded by Richards that Desira Martin be appointed as Treasurer and Recording Secretary. Aye: Egging, Horn, Jones, Marsh, Marx, Millette, Sinner, Coon, Crofutt, Diemoz. Nay: none. Absent: none. Motion passed.

Board members were given copies of State Statutes 49-14, 101.1 and 101.2 regarding conflict of interest.

President Sinner asked Board members to read the Code of Ethics for Board Members. Signatures were collected on one form and will be filed with the Official Minutes.

Moved by Egging, seconded by Marx that the agenda be approved as listed. Aye: Horn, Jones, Knapper, Marsh, Millette, Richards, Sinner, Coon, Crofutt, Diemoz. Nay: none. Absent: none. Motion passed.

Moved by Jones seconded by Richards, that consent action items be approved as listed (minutes of December regular meeting, Treasurer's Report, Fund Balance Report, Budget Summary Report, claims, and staff travel). Aye: Knapper, Marsh, Marx, Millette, Sinner, Coon, Crofutt, Diemoz, Egging, Horn. Nay: none. Absent: none. Motion passed. The following General Fund claims were approved for payment:

January	
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Salaries, Benefits	\$811,345.72
Prof. & Tech. Services; Mileage	\$164,027.74
Leases, Utilities & Maintenance	\$18,256.75
Copies, Postage, Telephone & Travel	\$84,492.04
Supplies, Materials, Software & other Util.	\$52,779.76
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$55,851.86
Transfer for Investments	\$400,000.00
Dues, Fees & Ind. Costs	<u>\$2,683.75</u>
Total	\$1,589,437.62

Calendar dates were noted.

No Public Forum.

Reports: Paul Smith, ESU 13 Director of Psychological Services, gave a presentation to the Board that included an overview of the department.

Donna Jenne, Director of the Head Start program, informed the Board that the new 5 year grant proposal was submitted to Region 7 Office of Head Start. Approval of the grant will be announced by March 31, 2020.

Administrator's Report: Increasing substitute para-educator and job coach hourly rate was discussed. Further department budget review will be done to determine the increase. We will be updating the Administrator Contract format. The Personnel Committee will meet on February 4, 2020 at 6:00 PM to discuss the format and content of the document.

February 9-15 is School Board Recognition week in Nebraska. Dr. Dick thanked our Board members for their years of service and dedication to ESU 13. Board members were acknowledged and presented with pad folios.

Old Business: Moved by Knapper, seconded by Egging that the Board approve the proposed Social Media policy. Aye: Marsh, Marx, Millette, Richards, Sinner, Coon, Crofutt, Diemoz, Horn, Diemoz. Nay: none. Absent: none. Motion passed.

New Business:

Moved by Richards, seconded by Egging, that the Board approve Jerald Ostdiek to serve as ESU 13's attorney. Aye: Marsh, Marx, Millette, Sinner, Coon, Crofutt, Diemoz, Horn, Jones, Knapper. Nay: none. Absent: none. Motion passed.

President Sinner appointed members to sub-committees of the Board. Changes are Richards removed from Policy Committee; Crofutt appointed to Policy Committee. Project Committee and Programs/Services Committee will be combined into one committee with the title of Projects, Programs and Services Committee.

Moved by Marsh, seconded by Jones, that the Board approve ESU 13's current depositories and give the Treasurer the latitude to shift money when in ESU 13's best interest. Aye: Marx, Millette, Richards, Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Knapper. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Coon that the Board approve the Scottsbluff Star-Herald as ESU 13's newspaper of record. Aye: Richards, Sinner, Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marsh, Marx. Nay: none. Absent: none. Motion passed.

Moved by Knapper, seconded by Diemoz that the Board authorize the Business Manager to pay credit cards, utilities and payroll between Board meetings. Aye: Richards, Sinner, Coon, Crofutt, Egging, Horn, Jones, Marsh, Marx, Millette. Nay: none. Absent:

none. Motion passed.

Moved by Richards, seconded by Millette that the Board designate February and March regular meetings as videoconference meetings. The meetings will be broadcast to Alliance, Chadron, Hay Springs, Hemingford and Sidney. Aye: Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marsh, Marx. Nay: none. Absent: none. Motion passed.

Moved by Knapper, seconded by Sinner that the Board cancel the regular meeting in July if the agenda permits us to do so. The Board grants authorization to pay General Fund claims with ratification of such action at the August Board meeting. Desira will email Board members when the July claims listing is available on the Board website. Aye: Coon, Crofutt, Diemoz, Egging, Horn, Jones, Marsh, Marx, Millette, Richards. Nay: none. Absent: none. Motion passed.

Agenda item for the Sidney building project has been tabled. Further clarification of the lowest bid is needed. Project questions will be answered by Baker and Associates. A special meeting will be held on February 4th at 7:00 PM. The Finance Committee will meet prior to this meeting at 6:30 PM. This meeting is being designated as a videoconference meeting broadcast to Alliance, Chadron, Hay Springs, Hemingford and Sidney.

Moved by Sinner, seconded by Richards that the Board accept the letter of resignation for retirement with regret from Paul Smith effective May 29, 2020. Aye: Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marsh, Marx, Millette, Coon. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Diemoz that the Board approve the proposed 2020-2021 ESU 13 calendar. Aye: Egging, Horn, Jones, Knapper, Marsh, Marx, Richards, Sinner, Coon, Crofutt. Nay: none. Absent: none. Motion passed.

Moved by Egging, seconded by Coon, that the Board approve the above listed minutes as read. Aye: Horn, Jones, Knapper, Marsh, Marx, Millette, Richards, Sinner, Crofutt, Diemoz. Nay: none. Absent: none. Motion passed.

President Sinner declared regular meeting adjourned. There will be a special Board meeting at ESU 13 on February 4, 2020 at 7:00 PM for the purpose of hearing additional information regarding the Sidney building project. This special meeting is designated as a videoconference meeting broadcast to Alliance, Chadron, Hay Springs, Hemingford and Sidney. Next regular meeting will be held Tuesday, February 18, 2020, beginning at 7:00 PM at the ESU 13 Center, 4215 Avenue I, Scottsbluff, NE, and broadcast to videoconference sites at Alliance, Chadron, Hay Springs, Hemingford, and Sidney.